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ABSTRACT

The bulk of this volume is comprised of the statistical report forms submitted to the state library by all of the academic libraries in the state of North Dakota. The data presented for each library includes: print resources (books, documents, serials, and microforms); audiovisual holdings; collection use in terms of in-library usage, circulation, and interlibrary loan; facility size and staffing data; operating hours; library income from various sources; and expenditures on personnel, materials, and technical processes. A summary table is included. (SL)

ED105879

North Dakota
LIBRARY NOTES

AN OCCASIONAL PUBLICATION OF THE STATE LIBRARY COMMISSION

NORTH DAKOTA ACADEMIC LIBRARY STATISTICS

JULY 1973 - JUNE 1974

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VOLUME 6
NUMBER 3

MARCH
1975

STATE LIBRARY COMMISSION
Bismarck, North Dakota

ARTHUR A. LINK
Governor

EDWARD J. KLECKER
Director of Institutions

RICHARD J. WOLFERT
State Librarian

NORTH DAKOTA
ACADEMIC LIBRARY STATISTICS

JULY 1973 - JUNE 1974

STATE LIBRARY COMMISSION
Bismarck, N.D.
March 1975

RICHARD J. WOLFERT
State Librarian

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NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

SUMMARY

School _____

City _____ Zip Code _____

Library Director _____

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	1,170,845	393,746	14,289	9,407	20,307	173	647
(+) Added during year	119,180	31,505	1,277	1,152	3,543	61	765
(-) Withdrawn during year	9,628	4,198	200	-0-	-0-	-0-	-0-
At end of year	1,280,397	421,053	26,491	10,697	23,850	234	412
New titles added during year	40,062	1,582	1,248	490	-0-	-0-	-0-

PERIODICALS

Number of titles currently received		16,546
Number of bound volumes in library		264,543
Number of unbound volumes in library		14,349
Number of microreproductions of volumes in library	fiche	1,196
	film	13,068
	opaque	-0-

RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year	3,347	50	704	10,842	246
(+) Added during year	1,296	-0-	163	2,060	71
(-) Withdrawn during year	25	-0-	-0-	17	-0-
At end of year	6,118	50	817	12,885	317
New titles added during year	884	-0-	93	1,371	71

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	5,139	740	1,362	258	20	264
(+) Added during year	6,037	312	315	33	10	197
(-) Withdrawn during year	-0-	-0-	113	24	-0-	-0-
At end of year	14,176	1,152	1,664	262	30	463
New titles added during year	438	166	170	19	10	74

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (5) yes (10) no If so, in what year was it so designated? ___

State government? (5) yes (10) no If so, in what year was it so designated? ___

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	219,005	Microcards	125	Tape cassettes	6,801
Pamphlets	4,128	Microfiche	7,122	Tape cartridges	20
Documents	2,203	Discs	3,233	Filmstrips	754
Periodicals	55,680	Films	305	Video tape	74
Microfilm	4,043	Slides	1,410		

In-library use of resources - Give estimates

Books	82,091	Microcards	3	Tape cassettes	2,550
Pamphlets	5,900	Microfiche	2,648	Tape cartridges	35
Documents	2,600	Discs	900	Filmstrips	725
Periodicals	141,292	Films	-0-	Video tape	45
Microfilm	4,799	Slides	3,020		

Interlibrary loans -

	Books	Periodicals
From your library	5,376	3,793
To your library	5,636	4,488

How many of the above loans were to or from out-of-state libraries? Books 3,801 Periodicals 29

How many photocopies were made in your library in lieu of loans? 38,657

PHYSICAL FACILITIES

How many square feet does the library contain? 390,522

What is the number of books or volumes which can be accomodated on shelves? 1,451,920

How many seats for readers does the library have? 3,959

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
TOTAL				

FINANCE - INCOME

From School District	$ 84,467
From State	2,109,402
From Federal	95,592
From Private	93,997
TOTAL	$ 2,383,458

FINANCE - EXPENSE

Personnel (include fringe)	$ 1,078,225	
Materials		
Books	$ 585,424	
Periodicals	396,327	
Audio-visual	30,918	
Microforms	22,141	
TOTAL		$ 1,034,810
Binding & Re-binding	$ 52,327	
Data Processing	1,476	
Equipment	73,718	
Other costs	130,747	
TOTAL		$ 258,268
GRAND TOTAL		$ 2,371,303

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	63.55	$ 455,420
Professional staff other than librarians	5.125	29,604
Clerical and other staff on library budget	55.00	195,880
TOTAL	123.675	$ 680,904

Staff serving on an hourly basis

Number of hours	60,032
Expenditures	$ 104,512

Work-study programs or other programs for which library makes partial or no payment:

Number of hours	60,045
Expenditures by library	$ 26,248
Expenditures other than by library	$ 112,589

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Bismarck Junior College Library

City Bismarck, ND Zip Code 58501

Library Director Lois N. Engler

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	24,223	N/A	Do not		0	0	
(+) Added during year	1 305		keep				
(-) Withdrawn during year	66		record				
At end of year	25 462			138			
New titles added during year	1 290						

PERIODICALS

Number of titles currently received 303

Number of bound volumes in library 218

Number of unbound volumes in library 2115

Number of microreproductions of volumes in library

fiche 0

film 466

opaque 0

RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year	0	0	234	1076	0
(+) Added during year			39	37	
(-) Withdrawn during year			0	0	
At end of year			273	1113	
New titles added during year			39	37	

we have not differentiated so far

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	1157		212	85		
(+) Added during year	704		43	14		
(-) Withdrawn during year						
At end of year	1861	100	255	99		
New titles added during year						

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? ___

State government? ( ) yes (x) no If so, in what year was it so designated? ___

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	7362	Microcards	NA	Tape cassettes (reels and)	14
Pamphlets	N A	Microfiche	NA	Tape cartridges	NA
Documents	NA	Discs	180	Filmstrips	152
Periodicals	NA	Films	86	Video tape	NA
Microfilm	NA	Slides	NA		

In-library use of resources - Give estimates

Books	NA	Microcards	NA	Tape cassettes	NA
Pamphlets	NA	Microfiche	NA	Tape cartridges	NA
Documents	NA	Discs	NA	Filmstrips	NA
Periodicals	1478	Films	NA	Video tape	NA
Microfilm	NA	Slides	NA		

Interlibrary loans -

	Books	Periodicals
From your library	128	No different records kept.
To your library	112	

How many of the above loans were to or from out-of-state libraries? Very few. No Books record kept. Periodicals 3 or 4 perhaps

How many photocopies were made in your library in lieu of loans? 57

PHYSICAL FACILITIES

How many square feet does the library contain? 15,145

What is the number of books or volumes which can be accomodated on shelves? 30,000

How many seats for readers does the library have? 200

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	7:30 a.m.-5:00 p.m. 6:30 p.m.-9:00 p.m.	12	8:00 am.-12:00 1:00 p.m.-4:00 p.m.	7
Tuesday	same	12	"	7
Wednesday	same	12	"	7
Thursday	same	12	"	7
Friday	7:30 a.m.-5:00 p.m.	9½	same	7
Saturday	closed			
Sunday	6:30 p.m.-9:00 p.m.	2½		
TOTAL		60		35

FINANCE - INCOME

School Board

From State	$ 49,677
From Federal	5,000
From Private	920 gifts, fines, etc.
TOTAL	$ 55,597

FINANCE - EXPENSE

Personnel (include fringe) $ 32,947 (does not include work study)

Materials

Books	$10,541
Periodicals	4,118
Audio-visual	5,867
Microforms	762
TOTAL	$ ~~21,283~~ 21,288

Binding & Re-binding	$ 102
Data Processing	0
Equipment	0
Other costs	1631
TOTAL	$ 1,733

GRAND TOTAL $ 55,968

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	2	$ 27,122
Professional staff other than librarians		
Clerical and other staff on library budget	1	4,440
TOTAL	3	$ 31,562

Staff serving on an hourly basis

Number of hours 30 perschool week

Expenditures $ 1385

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 1526

Expenditures by library $ 0

Expenditures other than by library $ 2442

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NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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NORTH DAKOTA
STATE

School Mary College

City Bismarck Zip Code 58501

Library Director Brother Paul D. Nyquist

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	33946						
(+) Added during year	1854						
(-) Withdrawn during year							
At end of year	35800						
New titles added during year	1752						

PERIODICALS

Number of titles currently received 460

Number of bound volumes in library 6500

Number of unbound volumes in library

Number of microreproductions of volumes in library

fiche

film 600

opaque

RESOURCES - AUDIO-VISUAL

VOLUMES	Phonorecords				
	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year					
(+) Added during year	56		43	707	
(-) Withdrawn during year					
At end of year	56		43	707	
New titles added during year					

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year						
(+) Added during year	178		18			125
(-) Withdrawn during year						
At end of year	178		18			125
New titles added during year						

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes ( ) no If so, in what year was it so designated? ____

State government? ( ) yes ( ) no If so, in what year was it so designated? ____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

In-library use of resources - Give estimates

Books _____	Microcards _____	Tape cassettes _____
Pamphlets _____	Microfiche _____	Tape cartridges _____
Documents _____	Discs _____	Filmstrips _____
Periodicals _____	Films _____	Video tape _____
Microfilm _____	Slides _____	

Interlibrary loans -

	Books	Periodicals
From your library	740	300
To your library	742	400

How many of the above loans were to or from out-of-state libraries? Books 10 Periodicals 10

How many photocopies were made in your library in lieu of loans? 300

PHYSICAL FACILITIES

How many square feet does the library contain? 8640

What is the number of books or volumes which can be accomodated on shelves? ____

How many seats for readers does the library have? 144

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8 am-11 pm	15	8 am- 5 pm	9
Tuesday	same	15	same	9
Wednesday	same	15	same	9
Thursday	same	15	same	9
Friday	8 am- 5 pm	9	same	9
Saturday	2-5 pm	3		
Sunday	2-11 pm	9		
TOTAL		81		45

FINANCE - INCOME

From State $
From Federal 5000
From Private
TOTAL $ 5000

FINANCE - EXPENSE

Personnel (include fringe) $ NA

Materials

Books 14,000
Periodicals 7,650
Audio-visual 1,500
Microforms
TOTAL ..... $ 23,150

Binding & Re-binding $ 150
Data Processing
Equipment
Other costs 2000
TOTAL ..... $ 2150

GRAND TOTAL ..... $ 25,300.00

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	2	$ NA
Professional staff other than librarians	1	NA
Clerical and other staff on library budget	2 1/2	NA
TOTAL	5 1/2	$ NA

Staff serving on an hourly basis

Number of hours
Expenditures $

Work-study programs or other programs for which library makes partial or no payment:

Number of hours
Expenditures by library $
Expenditures other than by library $ 11,000

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NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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NORTH DAKOTA STATE LIBRARY

School North Dakota State University Bottineau Branch
City Bottineau, North Dakota Zip Code 58318
Library Director Wendal J. Cushing

RESOURCES - PRINTED

	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
VOLUMES							
At beginning of year	18,600				51		
(+) Added during year							
(-) Withdrawn during year	77						
At end of year	19,747				51		
New titles added during year	1,224 ~~1,147~~						

PERIODICALS

Number of titles currently received 191
Number of bound volumes in library 1,108
Number of unbound volumes in library Unknown
Number of microreproductions of volumes in library
fiche 0
film 73
opaque

RESOURCES - AUDIO-VISUAL

	Tape Cassettes	8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
VOLUMES					
At beginning of year	38		99		
(+) Added during year	0		0		
(-) Withdrawn during year	0		0		
At end of year	38		99		
New titles added during year			11		

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	560		212	36		63
(+) Added during year	100		40	0		0
(-) Withdrawn during year	0		0	0		0
At end of year	660		252	36		63
New titles added during year						

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated? ___

State government? (x) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	4,150	Microcards	0	Tape cassettes	48
Pamphlets	200	Microfiche	0	Tape cartridges	20
Documents	0	Discs	116	Filmstrips	54
Periodicals	9,000	Films	20	Video tape	0
Microfilm	25	Slides	146	Film Loops	18

In-library use of resources - Give estimates

Books	4,000	Microcards	0	Tape cassettes	20
Pamphlets	150	Microfiche	0	Tape cartridges	15
Documents	0	Discs	0	Filmstrips	0
Periodicals	10,000	Films	0	Video tape	0
Microfilm	40	Slides	3,000		

Interlibrary loans -

	Books	Periodicals
From your library	34	
To your library	46	

13 no location

How many of the above loans were to or from out-of-state libraries? Books ___ Periodicals ___

How many photocopies were made in your library in lieu of loans? 7

PHYSICAL FACILITIES

How many square feet does the library contain? 6,912 sq. Ft.

What is the number of books or volumes which can be accomodated on shelves? 40,000

How many seats for readers does the library have? 80

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8:00 am to 5:00 pm 7:00 pm to 9:30 pm	~~12~~ 11 1/2	8:00 am to 5:00	9
Tuesday		~~12~~ 11 1/2		9
Wednesday	Same as above	~~12~~ 11 1/2		9
Thursday	Same as above	~~12~~ 11 1/2		9
Friday	8:00 am to 5:00 pm	9		9
Saturday	9:00 am to 5:00 pm	8		
Sunday	1:00 pm to 5:00 pm	4		
TOTAL		~~71~~ 61		45

FINANCE - INCOME

From State	$ 43,877.00
From Federal	0
From Private	0
TOTAL	$ 43,877.00

FINANCE - EXPENSE

Personnel (include fringe)		$ 22,834.00
Materials		
Books	14903.00	
Periodicals	2,100.00	
Audio-visual	200.00	
Microforms		
TOTAL		$ ~~18,203.00~~ 17,203
Binding & Re-binding	$ 987.00	
Data Processing		
Equipment		
Other costs		
TOTAL		$ 987.00
GRAND TOTAL		$ ~~43,877.00~~ 41,024

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	2	$ 18,018.00
Professional staff other than librarians		
Clerical and other staff on library budget		
TOTAL		$ 18,018.00

Staff serving on an hourly basis

Number of hours 1,540

Expenditures $ 2,465.00

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 552

Expenditures by library $ 1,000.00

Expenditures other than by library $

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Lake Region Junior College

City Devils Lake, ND Zip Code 58301

Library Director Mrs. Donna Matter

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	14,251						
(+) Added during year	2,725						
(-) Withdrawn during year	0						
At end of year	16,976						
New titles added during year	2,665						

PERIODICALS

Number of titles currently received 216

Number of bound volumes in library 3 titles

Number of unbound volumes in library 0

Number of microreproductions of volumes in library
- fiche 0
- film 94 reels (5 titles)
- opaque 0

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NORTH DAKOTA
STATE LIBRARY

RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year	12		104	420	
(+) Added during year	7	N A	2	104	N.A
(-) Withdrawn during year	0		0	0	
At end of year	19		106	524	
New titles added during year	7		2	104	

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	615	12	0	0	0	0
(+) Added during year	0	11	0	0	0	2
(-) Withdrawn during year	0	0	0	0	0	0
At end of year	615	23	0	0	0	2
New titles added during year	0	11	0	0	0	2

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes ( ) no If so, in what year was it so designated? ____

State government? (X) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	8766	Microcards	0	Tape cassettes	80
Pamphlets	55	Microfiche	0	Tape cartridges	0
Documents	0	Discs	215	Filmstrips	21
Periodicals	2744	Films	0	Video tape	0
Microfilm	0	Slides	90		

In-library use of resources - Give estimates

Books	10,000	Microcards	0/	Tape cassettes	100
Pamphlets	125	Microfiche	- 0	Tape cartridges	0
Documents	0	Discs	300	Filmstrips	0
Periodicals	5,000	Films	0	Video tape	0
Microfilm	14	Slides	0		

Interlibrary loans -

	Books	Periodicals
From your library	34	19
To your library	88	123

How many of the above loans were to or from out-of-state libraries? Books 0 Periodicals 0

How many photocopies were made in your library in lieu of loans? 24

PHYSICAL FACILITIES

How many square feet does the library contain? 4576 sq. ft.

What is the number of books or volumes which can be accomodated on shelves? 420 ft. of shelving

How many seats for readers does the library have? 90

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8:30--5:00	11½	8--5	9
Tuesday	~~7PM--9PM~~ same	11½	same	9
Wednesday	same	11½	~~same~~	9
Thursday	same	11½	same	9
Friday	8:30--5:00	9½	~~same~~	9
Saturday	----	0		
Sunday	7PM--9PM	2		
TOTAL		57½		45

FINANCE - INCOME

From State	$
From Federal	5,000
~~From Private~~ Institutional	22,400
TOTAL	$ 27,400

FINANCE - EXPENSE

Personnel (include fringe)		$ 14,400
Materials		
Books	8268	
Periodicals	3468	
Audio-visual	448	
Microforms		
TOTAL		$ 12,184
Binding & Re-binding	$	
Data Processing	816	
Equipment		
Other costs		
TOTAL		$ 816
GRAND TOTAL		$ 27,400

STAFF

Full-time equivalents (FTE) of regular library staff positions	Salary Expenditures
Librarians	$ 11,400
Professional staff other than librarians	3,000
Clerical and other staff on library budget	
TOTAL	$ 14,400

Staff serving on an hourly basis

Number of hours none

Expenditures $ none

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 1620

Expenditures by library $ ~~$$$$~~ none

Expenditures other than by library $ 2,592

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year			23	1		16
(+) Added during year			4	0		0
(-) Withdrawn during year			0	0		0
At end of year			27	1		16
New titles added during year			4	0		0

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (X) yes ( ) no If so, in what year was it so designated? 1968

State government? (X) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	20,702	Microcards		Tape cassettes	859
Pamphlets		Microfiche		Tape cartridges	
Documents		Discs	122	Filmstrips	
Periodicals	16,000	Films		Video tape	
Microfilm		Slides			

In-library use of resources - Give estimates

Books	4003	Microcards		Tape cassettes	
Pamphlets		Microfiche		Tape cartridges	
Documents		Discs		Filmstrips	
Periodicals		Films		Video tape	
Microfilm		Slides			

Interlibrary loans -

	Books	Periodicals
From your library	88	165
To your library	226	318

Have subtracted Dix. Pub. Lib. requests.

How many of the above loans were to or from out-of-state libraries? Books 12 Periodicals 3

How many photocopies were made in your library in lieu of loans?

PHYSICAL FACILITIES

How many square feet does the library contain? 27,000 sq. ft.

What is the number of books or volumes which can be accomodated on shelves? 78,000 presen

How many seats for readers does the library have? 250

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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STATE LIBRARY

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School DICKINSON STATE COLLEGE

City Dickinson Zip Code 58601

Library Director Bernnett Reinke

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	63384	10,079		201	4737		
(+) Added during year	2692	3,100		21	1400		
(-) Withdrawn during year	1073			0	0		
At end of year	65003	13,179		222	~~6337~~ 6137		
New titles added during year							

PERIODICALS

Number of titles currently received 662

Number of bound volumes in library 1676

Number of unbound volumes in library ?

Number of microreproductions of volumes in library

fiche 0

film 3807

opaque 0

RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year	648		13	777	
(+) Added during year	141		0	0	
(-) Withdrawn during year	0		0	0	
At end of year	789		13	777	
New titles added during year	101		0	0	

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8:00-10:00	14	8:00-5:00 7:00-9	11
Tuesday	8:00-10:00	14	8:00-5:00 7:00-9	11
Wednesday	8:00-10:00	14	8:00-5:00 7:00-9	11
Thursday	8:00-10:00	14	8:00-5:00 7:00-9	11
Friday	8:00- 4:00	8	8:00-5:00	9
Saturday	1:00-4:00	3		
Sunday	3:00-10:00	7		
TOTAL		74		53

FINANCE - INCOME

From State	$102,687
From Federal	5,000
From Private	0
TOTAL	$107,687

FINANCE - EXPENSE

Personnel (include fringe)		$45,806
Materials		
Books	21,458 & AV	
Periodicals	2,641	
Audio-visual	0	
Microforms	3,388	
TOTAL		$32,487
Binding & Re-binding	$ 0	
Data Processing	0	
Equipment	$4,044	
Other costs	25,350	
TOTAL	$29,394	
GRAND TOTAL		$107,687

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	3.5	$ 41,100
Professional staff other than librarians	0	
Clerical and other staff on library budget	1	5,200
TOTAL	4.5	$ 46,300

Staff serving on an hourly basis

Number of hours 12,127

Expenditures $ 20,008 ($6108 + $13,900)

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 8424

Expenditures by library $2700

Expenditures other than by library $11,120

22

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Trinity Bible Institute

City Ellendale, North Dakota Zip Code 58436

Library Director Betty Jo Eliason

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	56,726	N/A	N/A	0	0	0	0
(+) Added during year	884	N/A	N/A				
(-) Withdrawn during year							
At end of year	57,610						
New titles added during year	N/A						

PERIODICALS

Number of titles currently received 47

Number of bound volumes in library 1,150

Number of unbound volumes in library N/A

Number of microreproductions of volumes in library

fiche none

film none

opaque none

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RESOURCES - AUDIO-VISUAL

VOLUMES	Phonorecords				
	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	37	None	None	None	None
(+) Added during year	192				
(-) Withdrawn during year	None				
At end of year	229			•	
New titles added during year	192	23			

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	450	None	46	None	None	None
(+) Added during year	None	None	None	None	None	None
(-) Withdrawn during year						
At end of year	450		46			
New titles added during year	None					

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (X) no If so, in what year was it so designated? ___

State government? ( ) yes (X) no If so, in what year was it so designated? ___

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	4,880	Microcards	none	Tape cassettes	none
Pamphlets	unknown	Microfiche	"	Tape cartridges	none
Documents	none	Discs	"	Filmstrips	none
Periodicals	none	Films	"	Video tape	none
Microfilm	none	Slides	"		

In-library use of resources - Give estimates

Books	6,000	Microcards	none	Tape cassettes	50
Pamphlets	100	Microfiche	none	Tape cartridges	none
Documents	none	Discs	"	Filmstrips	"
Periodicals	500	Films	"	Video tape	"
Microfilm	None	Slides	"		

Interlibrary loans -

	Books	Periodicals
From your library	20	None
To your library	2	"

How many of the above loans were to or from out-of-state libraries? Books 10 Periodicals None

How many photocopies were made in your library in lieu of loans? None

PHYSICAL FACILITIES

How many square feet does the library contain? 12,000

What is the number of books or volumes which can be accomodated on shelves? 58,500

How many seats for readers does the library have? 65

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday 8-12	1-5 6-9:30	11½	Closed	
Tuesday "	" "	"	"	
Wednesday "	" "	"	"	
Thursday "	" "	"	"	
Friday "	" "	"	"	
Saturday	9-12 1-5	7	"	
Sunday	Closed	0	"	
TOTAL		64½		

FINANCE - INCOME

From State	$ None
From Federal	None
From Private	1,357.03
TOTAL	$ 1,357.03

FINANCE - EXPENSE

Personnel (include fringe)		$ 15,000
Materials		
Books	794.29	
Periodicals	638.15	
Audio-visual		
Microforms		
TOTAL		$ 1,432.44
Binding & Re-binding	$ None	
Data Processing	"	
Equipment	"	
Other costs	22.58	
TOTAL	$ 22.58	
GRAND TOTAL		$ ~~1,455.02~~ 16,455.02

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	1	$ 4,800
Professional staff other than librarians		
Clerical and other staff on library budget	2	2,776.79
TOTAL		$ 7576.79

Staff serving on an hourly basis

Number of hours 986

Expenditures $ 986

Work-study programs or other programs for which library makes partial or no payment:

Number of hours _____

Expenditures by library $ _____

Expenditures other than by library $ _____

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

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NORTH DAKOTA
STATE LIBRARY

School North Dakota State University

City Fargo, North Dakota Zip Code 58102

Library Director K. L. Janecek

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	260,124	104,026					
(+) Added during year	17,569	11,221			36		
(-) Withdrawn during year	5,420	3,254					
At end of year	272,273	111,993			36		
New titles added during year	8,842	no statis. possible					

PERIODICALS

Number of titles currently received 4,144

Number of bound volumes in library 76,315

Number of unbound volumes in library NA

Number of microreproductions of volumes in library

fiche 38

film 2,207

opaque 0

RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year					
(+) Added during year	338			312	
(-) Withdrawn during year					
At end of year	338			312	
New titles added during year	202			176	

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year						
(+) Added during year	4,530					
(-) Withdrawn during year						
At end of year	4,530					
New titles added during year	37					

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (X) yes ( ) no If so, in what year was it so designated? 1907

State government? (X) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	38,249	Microcards		Tape cassettes	395
Pamphlets	116	Microfiche		Tape cartridges	
Documents	856	Discs	175	Filmstrips	1
Periodicals	4,930	Films		Video tape	
Microfilm	3	Slides	50		

In-library use of resources - Give estimates

Books	10,034	Microcards	3	Tape cassettes	40
Pamphlets	200	Microfiche		Tape cartridges	
Documents	500	Discs		Filmstrips	
Periodicals	85,000	Films		Video tape	
Microfilm	1,000	Slides			

Interlibrary loans -

	Books	Periodicals
From your library	892	905
To your library	661	2,308

How many of the above loans were to or from out-of-state libraries? Books ___ } 1902 Periodicals ___ } total

How many photocopies were made in your library in lieu of loans? 924 (No distinction between books and per. but % for books is low)

PHYSICAL FACILITIES

How many square feet does the library contain? 60,000 including branches

What is the number of books or volumes which can be accomodated on shelves? 250,000

How many seats for readers does the library have? 500

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8:00 AM - Midnight	16	7:30 AM - 9:00 PM	13.5
Tuesday	8:00 AM - Midnight	16	7:30 AM - 9:00 PM	13.5
Wednesday	8:00 A.M - Midnight	16	7:30 AM - 9:00 PM	13.5
Thursday	8:00 AM - Midnight	16	7:30 AM - 9:00 PM	13.5
Friday	8:00 AM - 5:00 PM	9	7:30 AM - 5:00 PM	9.5
Saturday	9:00 AM - 5:00 PM	8	9:00 AM - 1:00 PM	4.0
Sunday	2:00 AM - 12 Mid.	10	2:00 PM - 9:00 PM	7:0
TOTAL		91.0		74.5

FINANCE - INCOME

From State $ 574,014.00
From Federal 28,404.66 (includes 23,404.66 Federal Work Study money)
From Private 2,828.23 (Experiment Station)
TOTAL $ 605,246.89

FINANCE - EXPENSE

Personnel (include fringe) $ 253,758.00

Materials
Books 123,867.81
Periodicals 108,402.88
Audio-visual 779.82
Microforms 5,624.34
TOTAL ..... $ 238,674.85

Binding & Re-binding $ 25,185.60
Data Processing 635.26
Equipment 31,000.00
Other costs 17,127.14
TOTAL ..... $ 73,948.00

GRAND TOTAL ..... $ 566,380.85

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	11.5	$ 127,107.22
Professional staff other than librarians	0	
Clerical and other staff on library budget	19 3/4	102,394.00
TOTAL	31.25	$ 229,501.22

Staff serving on an hourly basis
Number of hours 9,137.0
Expenditures $ 16,858.12

Work-study programs or other programs for which library makes partial or no payment:
Number of hours 1,676.20
Expenditures by library $ 7,398.66
Expenditures other than by library $ 23,404.66

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School University of North Dakota

City Grand Forks, North Dakota Zip Code 58201

Library Director Edward S. Warner

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets [redacted]	Film Reels	[redacted]	fiche
At beginning of year	302,973	219,000	NA		15,323	173	647 v.
(+) Added during year	17,422	10,000	NA		2,089	61	765 v.
(-) Withdrawn during year	1,418		NA		0	0	
At end of year	~~318,927~~ 319,977	229,000	NA		17,412	~~235~~ 239	412 v.
New titles added during year	10,373	NA	NA	NA	NA	NA	

PERIODICALS

Number of titles currently received 5,125

Number of bound volumes in library NA *

Number of unbound volumes in library NA *

Number of microreproductions of volumes in library
fiche NA *
film ~~NA *~~
opaque NA *

* included in resources-printed volumes

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RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year	350	0	0	682	0
(+) Added during year	94	0	54	210	0
(-) Withdrawn during year	0	0	0		0
At end of year	444	0	54	892	0
New titles added during year	17	0	27	200	0

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	6	0	2	0	0	0
(+) Added during year	2	0	18	1	0	0
(-) Withdrawn during year	0	0	0	0	0	0
At end of year	8	0	20	1	0	0
New titles added during year	2	0	9	1	0	0

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (X) yes ( ) no If so, in what year was it so designated? 1890

State government? (X) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	50,695	*Microcards	125	*Tape cassettes	152
Pamphlets	639	*Microfiche	7,020	Tape cartridges	NA
Documents	1,222	Discs	1,116	*Filmstrips	6
Periodicals	1,440 per yr	Films	NA	Video tape	NA
*Microfilm	4,000 est.	Slides	NA		

* no distinction between inhouse use and loan

In-library use of resources - Give estimates

Books	NA	Microcards	NA	Tape cassettes	NA
Pamphlets	NA	Microfiche	NA	Tape cartridges	NA
Documents	NA	Discs	0	Filmstrips	NA
Periodicals	NA	Films	NA	Video tape	NA
Microfilm	NA	Slides	NA		

Interlibrary loans -

	Items	[redacted]
From your library (LENDING)	2,323	
To your library (BORROWING)	2,682	

How many of the above loans were to or from out-of-state libraries? Books 1,828 Periodicals _____

How many photocopies were made in your library in lieu of loans? 1,081

PHYSICAL FACILITIES

How many square feet does the library contain? 68,000

What is the number of books or volumes which can be accomodated on shelves? 300,000

How many seats for readers does the library have? 800

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8:00a.m. to 11:00p.m.	15	SAME	
Tuesday	8:00 a.m. to 11:00 p.m.	15		
Wednesday	8:00 a.m. to 11:00 p.m.	15		
Thursday	8:00 a.m. to 11:00 p.m.	15		
Friday	8:00 a.m. to 5:00 p.m.	9		
Saturday	1:00 p.m. to 5:00 p.m.	4		
Sunday	1:00 p.m. to 11:00p.m.	10		
TOTAL	7 days	83 hrs.		

FINANCE - INCOME

From State	$ 712,918 (includes 22,918 income acct.)
From Federal	5,000
From Private	
TOTAL	$ 717,918

FINANCE - EXPENSE

Personnel (include fringe)		$ 304,127
Materials		
Books	211,160	
Periodicals	126,000	
Audio-visual	*NA	
Microforms	*NA	
TOTAL		$ ~~350,309~~ 337,160
Binding & Re-binding	$ 15,000	
Data Processing	0	
Equipment	10,746	
Other costs	48,919	
TOTAL		$ 74,665
GRAND TOTAL		$ 715,952

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	18.5	$ NA
Professional staff other than librarians		NA
Clerical and other staff on library budget	12	NA
TOTAL	30.5	$ NA

Staff serving on an hourly basis

Number of hours 16,400

Expenditures $ 27,451

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 15,000

Expenditures by library $ 2,549

Expenditures other than by library $ 25,490

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Olaf H. Thormodsgard Law Library University of North Dakota

City Grand Forks, North Dakota Zip Code 58201

Library Director Roger Becker

Beginning October 1, 1974

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	71,601	*	*	x	x	x	none
(+) Added during year	56,968						
(-) Withdrawn during year	none						
At end of year	128,569						
New titles added during year	N.A.						

* Included in books per HEW Survey Standards

PERIODICALS i.e. Serials

Number of titles currently received est. 1,000 eg microforms

Number of bound volumes in library 111,773 eg microforms

Number of unbound volumes in library N.A.

Number of microreproductions of volumes in library
fiche see above
film see above
opaque see above

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RESOURCES - AUDIO-VISUAL

VOLUMES	Phonorecords				
	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	none	none	none	none	none
(+) Added during year					
(-) Withdrawn during year					
At end of year					
New titles added during year					

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips		Films 16 mm	Films 8 mm	Film Loops
		Sound	Silent			
At beginning of year	none	none	none	none	none	none
(+) Added during year						
(-) Withdrawn during year						
At end of year						
New titles added during year						

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (✓) no If so, in what year was it so designated?____

State government? ( ) yes (✓) no If so, in what year was it so designated?____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned WE DO NOT LOAN

Books		Microcards		Tape cassettes	
Pamphlets		Microfiche		Tape cartridges	
Documents		Discs		Filmstrips	
Periodicals		Films		Video tape	
Microfilm		Slides			

In-library use of resources - Give estimates NO RECORDS

Books		Microcards		Tape cassettes	
Pamphlets		Microfiche		Tape cartridges	
Documents		Discs		Filmstrips	
Periodicals		Films		Video tape	
Microfilm		Slides			

Interlibrary loans -

	Books	Periodicals
From your library	N.A.	N.A.
To your library	N.A.	N.A.

see below
0

How many of the above loans were to or from out-of-state libraries? Books NA Periodicals NA

How many photocopies were made in your library in lieu of loans? est. 35,000 eg materials xeroxed by Chester-Fritz

PHYSICAL FACILITIES

How many square feet does the library contain? 28,8000

What is the number of books or volumes which can be accomodated on shelves? 140,000

How many seats for readers does the library have? 211

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	All To Law Students	24	8 am - 5 pm	9
Tuesday	"	24	"	9
Wednesday	"	24	"	9
Thursday	"	24	"	9
Friday	"	24	"	9
Saturday	"	24	--------	0
Sunday	"	24	----------	0
TOTAL	"	168		45

FINANCE - INCOME

From State $152,805
From Federal
From Private
TOTAL $152,805

FINANCE - EXPENSE

Personnel (include fringe) $45,922.00

Materials

Books	28,598.00	
Periodicals	64,004.00	
Audio-visual	700.00	
Microforms	included in books and periodical	
TOTAL		$92,002.00

Binding & Re-binding	$3,949.00	
Data Processing	------	
Equipment	4,277.00	
Other costs	6,655.00	
TOTAL		$14,881.00

GRAND TOTAL $133,805.00

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians (1. Library Director 2. Library Associates)	2.8	$33,922.00
Professional staff other than librarians	--------	--------
Clerical and other staff on library budget	3	12,000.00
TOTAL	5.8	$45,922.000

Staff serving on an hourly basis

Number of hours 5,000
Expenditures $12,000.00

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 1,040
Expenditures by library $227.00
Expenditures other than by library $ ----------

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota 58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School University of North Dakota , School of Medicine

City Grand Forks Zip Code 58201

Library Director Charles R. Bandy

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	12138						
(+) Added during year	430						
(-) Withdrawn during year	0						
At end of year	12568						
New titles added during year	430						

PERIODICALS

Number of titles currently received 509

Number of bound volumes in library 22,650

Number of unbound volumes in library NA

Number of microreproductions of volumes in library
fiche NONE
film NONE
opaque NONE

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STATE LIBRARY

RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year					
(+) Added during year					
(-) Withdrawn during year					
At end of year	1500				
New titles added during year					

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year				15		
(+) Added during year				5		
(-) Withdrawn during year				-		
At end of year	3000			15		
New titles added during year				5		

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (X) no If so, in what year was it so designated? ___

State government? ( ) yes (X) no If so, in what year was it so designated? ___

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	3246	Microcards		Tape cassettes	
Pamphlets		Microfiche		Tape cartridges	
Documents		Discs		Filmstrips	
Periodicals	2714	Films		Video tape	
Microfilm		Slides			

In-library use of resources - Give estimates NA

Books		Microcards		Tape cassettes	
Pamphlets		Microfiche		Tape cartridges	
Documents		Discs		Filmstrips	
Periodicals		Films		Video tape	
Microfilm		Slides			

Interlibrary loans -

	Books	Periodicals
From your library	99	1629
To your library	32	440

How many of the above loans were to or from out-of-state libraries? Books NA Periodicals NA

How many photocopies were made in your library in lieu of loans? NA

PHYSICAL FACILITIES

How many square feet does the library contain? 6,942

What is the number of books or volumes which can be accomodated on shelves? 70,000

How many seats for readers does the library have? 95

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter		Summer	
	Hours Open	Total	Hours Open	Total
Monday	8AM-12PM	16	8AM-5PM	9
Tuesday	"	16	"	9
Wednesday	"	16	"	9
Thursday	"	16	"	9
Friday	8AM-10PM	14	"	9
Saturday	9AM- 5PM	8	9AM-5PM	8
Sunday	1PM-12PM	11	1PM-5PM	4
TOTAL		97		57

FINANCE - INCOME

From State $ 61,841.00
From Federal 4,106.51
From Private
TOTAL $ 65,947.51

FINANCE - EXPENSE

Personnel (include fringe) $ 26,155.00

Materials
Books 6,414
Periodicals 22,142
Audio-visual 0
Microforms 0
TOTAL ..... $ 28,556.00

Binding & Re-binding $ 5427
Data Processing -
Equipment -
Other costs 1703
TOTAL ..... $ 7130.00

GRAND TOTAL ..... $ 61,841.00

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	3.5	$ 21,825.00
Professional staff other than librarians		
Clerical and other staff on library budget		
TOTAL	3.5	$ 21,825.00

Staff serving on an hourly basis

Number of hours 1732
Expenditures $ 4,330

Work-study programs or other programs for which library makes partial or no payment:

Number of hours NONE
Expenditures by library $
Expenditures other than by library $

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

Please complete the following form and return by August 31, 19[illegible] to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

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NORTH DAKOTA
STATE LIBRARY

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Jamestown College

City Jamestown Zip Code 58401

Library Director Harold B. Kelly

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	54400						
(+) Added during year	2860						
(-) Withdrawn during year	100						
At end of year	~~57260~~ 57160		9,000				
New titles added during year							

PERIODICALS

Number of titles currently received 527

Number of bound volumes in library 4500

Number of unbound volumes in library 2771

Number of microreproductions of volumes in library

fiche 868

film 250.

opaque N/A

RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year	669	--	135	3267	46
(+) Added during year	67	--	10	28	5
(-) Withdrawn during year	0	--	0	0	0
At end of year	736	--	145	3295	51
New titles added during year	67	--	10	200	5

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	640	43	20	53	--	--
(+) Added during year	160	19	0	0	--	--
(-) Withdrawn during year	0	0	0	24	--	--
At end of year	800	~~61~~	20	29	--	--
New titles added during year	160	19	0	0	--	--

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (X) no If so, in what year was it so designated? ___

State government? ( ) yes (X) no If so, in what year was it so designated? ___

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	8240	Microcards	0	Tape cassettes	495
Pamphlets	60	Microfiche	30	Tape cartridges	0
Documents	50	Discs	225	Filmstrips	30
Periodicals	30	Films	36	Video tape	26
Microfilm	15	Slides	1100	Reserve	2641

In-library use of resources - Give estimates

Books	--	Microcards	--	Tape cassettes	--
Pamphlets	--	Microfiche	--	Tape cartridges	--
Documents	--	Discs	--	Filmstrips	--
Periodicals	--	Films	--	Video tape	--
Microfilm	--	Slides	--		

Interlibrary loans -

	Books	Periodicals
From your library	127	94
To your library	365	219

How many of the above loans were to or from out-of-state libraries? Books 18 Periodicals 10

How many photocopies were made in your library in lieu of loans? 470

PHYSICAL FACILITIES

How many square feet does the library contain? 36000

What is the number of books or volumes which can be accomodated on shelves? 85000

How many seats for readers does the library have? 245

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8:30/5:00 6:00/10:	12.5	8:30/5:00	8.5
Tuesday	" "	12.5	8:30/5:00 6:/10:	12.5
Wednesday	" "	12.5	8:30/5:00	8.5
Thursday	" "	12.5	8:30/5:00 6:/10	12.5
Friday	8:30/5:00	8.5	8:30/5:00	8.5
Saturday	1:00 - 5:00	4	closed	0
Sunday	2:00 -10:00	8	closed	0
TOTAL		70.5	total	50.5

FINANCE - INCOME

~~From State~~ $ 7,000. Title III
From Federal 5,000. Title II
From Private 63,828.78
TOTAL $ 75,828.78

FINANCE - EXPENSE

Personnel (include fringe) $ 33,342.00

Materials
Books 16,639.02
Periodicals 13,018.51
Audio-visual 4,164.97
Microforms 493.69
TOTAL ..... $ 34,316.19

Binding & Re-binding $ 276.34
Data Processing ---
Equipment 4,810.14
Other costs 3,084.11
TOTAL ..... $ 8,170.59

GRAND TOTAL ..... $ 75,828.78

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	3	$
Professional staff other than librarians		
Clerical and other staff on library budget	3	
TOTAL	6	$ 33,342.00

Staff serving on an hourly basis
Number of hours
Expenditures $

Work-study programs or other programs for which library makes partial or no payment:
Number of hours 4,745
Expenditures by library $
Expenditures other than by library $ 8,540.11

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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NORTH DAKOTA
STATE LIBRARY

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Mayville State College

City Mayville, N. D. Zip Code 58257

Library Director Clenova E. Quanbeck

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	60,230	No separate call		0	0	0	0
(+) Added during year	1,252			0	0	0	0
(-) Withdrawn during year	27			0	0	0	0
At end of year	61,455		2,125	0	0	0	0
New titles added during year	1,250			0	0	0	0

PERIODICALS

Number of titles currently received 348

Number of bound volumes in library 3,369

Number of unbound volumes in library no count

Number of microreproductions of volumes in library
- fiche
- film 269
- opaque

RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year	130	0	45	2,039	0
(+) Added during year	19	0	0	42	0
(-) Withdrawn during year	0	0	0	0	0
At end of year	149	0	45	2,081	0
New titles added during year	19	0	0	40	0

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	146	37	198	10	0	70
(+) Added during year	0	0	0	0	0	0
(-) Withdrawn during year	0	0	0	0	0	0
At end of year	146	37	198	10	0	70
New titles added during year						

We added borth slides and filmstrips in kits--but I did not count these.

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (X) no If so, in what year was it so designated? ___

State government? ( ) yes (X) no If so, in what year was it so designated? ___

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books 5,072
Pamphlets 32
Documents Not separated
Periodicals Not checked out
Microfilm Not checked out
Microcards 0
Microfiche 0
Discs Checked out to Music Dept. only
Films 6
Slides No record kept
Tape cassettes 50
Tape cartridges 0
Filmstrips No record kept
Video tape No record kept

In-library use of resources - Give estimates

Books 4,650
Pamphlets 50
Documents Not separated
Periodicals 1,814
Microfilm 20
Microcards 0
Microfiche 10
Discs 400
Films 0
Slides 0
Tape cassettes 200
Tape cartridges 0
Filmstrips 0
Video tape 0

Interlibrary loans -

	Books	Periodicals
From your library	84	6
To your library	41	12

How many of the above loans were to or from out-of-state libraries? Books 6 Periodicals 0

How many photocopies were made in your library in lieu of loans? 0

PHYSICAL FACILITIES

How many square feet does the library contain? 16,508

What is the number of books or volumes which can be accomodated on shelves? 80,000

How many seats for readers does the library have? 190

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8 A.M.-5 P.M.	11½	7:50 A.M.-5 P.M.	11½
Tuesday	6:30P.M.-9:00 P.M.	11½	6:30 P.M.-8:30 P.M.	11½
Wednesday	" "	11½	" "	11½
Thursday	" "	11½	" "	11½
Friday	8 A.M.-4 P.M.	8	7:30 A.M.-3 P.M.	7½
Saturday	10:00-12:00 A.M.	2		
Sunday	7:00-9:00 P.M.	2	7:00-9:00 P.M.	2
TOTAL		58		55½

FINANCE - INCOME

From State	$ 54,435
From Federal	
From Private	
TOTAL	$ 54,435

FINANCE - EXPENSE

Personnel (include fringe)		$ 39,656
Materials		
Books	3,000	
Periodicals	3,000	
Audio-visual		
Microforms		
TOTAL		$ 11,000
Binding & Re-binding	$ 200	
Data Processing		
Equipment	1,279	
Other costs	2,300	
TOTAL		$ 3,779
GRAND TOTAL		$ 54,435

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	2.5	$ 31,656
Professional staff other than librarians	0	
Clerical and other staff on library budget		8,000
TOTAL	2.5	$ 39,656

Staff serving on an hourly basis

Number of hours 3843

Expenditures $ 7,196.08

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 2,772

Expenditures by library $ 803.92

Expenditures other than by library $ 3,169.72

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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STATE LIBRARY

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Minot State College

City Minot Zip Code 58701

Library Director George C. Clark

RESOURCES - PRINTED

VOLUMES	Books	Documents*	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	76,725	44,756	n/a	231	125		
(+) Added during year	4,911	5,602		637	0		
(-) Withdrawn during year	608	0		0	0		
At end of year	81,028	50,358		868	125		
New titles added during year	4,525	n/a		8	0		

* Does not include periodicals or depository volumes cataloged into the general or reference collections.

PERIODICALS

Number of titles currently received 1,603

Number of bound volumes in library 26,500

Number of unbound volumes in library 500

Number of microreproductions of volumes in library

fiche 290

film 3,410

opaque

RESOURCES - AUDIO-VISUAL

VOLUMES	Phonorecords				
	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	460			1,188	0
(+) Added during year	223			417	6
(-) Withdrawn during year	0			5	
At end of year	683			1,600	6
New titles added during year	123			417	6

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips		Films	Films	Film
		Sound	Silent	16 mm	8 mm	Loops
At beginning of year		2	0			
(+) Added during year	1 set	205	48			
(-) Withdrawn during year		0	0			
At end of year	1 set	207	48			
New titles added during year	1 set	69	13			

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? (X) yes ( ) no If so, in what year was it so designated? 1925

State government? (X) yes ( ) no If so, in what year was it so designated? 1965

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	35,246	Microcards		Tape cassettes	**
Pamphlets	1,355	Microfiche	n/a	Tape cartridges	
Documents		Discs	**	Filmstrips	**
Periodicals	8,119	Films		Video tape	**
Microfilm	n/a	Slides		** non-print materials	603

In-library use of resources - Give estimates

Books	17,000	Microcards		Tape cassettes	1,500
Pamphlets	500	Microfiche	2,500	Tape cartridges	
Documents	2,000	Discs		Filmstrips	600
Periodicals	15,000	Films		Video tape	45
Microfilm	3,500	Slides			

Interlibrary loans -

	Books	Periodicals	ERIC
From your library	306	427	
To your library	186	499	30

How many of the above loans were to or from out-of-state libraries? Books 12 Periodicals 3

How many photocopies were made in your library in lieu of loans? 421

PHYSICAL FACILITIES

How many square feet does the library contain? 30,360 sq. ft. (22,948 sq. ft. for library purposes)

What is the number of books or volumes which can be accomodated on shelves? 110,000

How many seats for readers does the library have? 308

45

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total	
Monday	7:30-10:00	14½	7:00-9:30	14½	
Tuesday	7:30-10:00	14½	7:00-9:30	14½	classes met during summer quarter '74 on a four day week- Tuesday through Friday.
Wednesday	7:30-10:00	14½	7:00-9:30	14½	
Thursday	7:30-10:00	14½	7:00-9:30	14½	
Friday	7:30-4:00	8½	7:00-4:00	9	
Saturday	(1-5) only the final two of each quarter	(4)			
Sunday	2:00-10:00	8			
TOTAL		71½		67	

FINANCE - INCOME

From State	$ 193,838
From Federal	5,000
From Private	4,373
TOTAL	$ 203,211

FINANCE - EXPENSE

Personnel (include fringe)		$ 96,919
Materials		
Books	47,395	
Periodicals	19,407	
Audio-visual	9,257	
Microforms	10,384	
TOTAL		$ 86,443
Binding & Re-binding	$ 1,050	
Data Processing	25	
Equipment	9,844	
Other costs	8,930	
TOTAL		$ 19,849
GRAND TOTAL		$ 201,730

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	4	$ 45,100
Professional staff other than librarians	2.625	17,175
Clerical and other staff on library budget	3.75	16,560
TOTAL	10.125	$ 78,835

Staff serving on an hourly basis (student assistants)

Number of hours 6,637

Expenditures $ 9,302

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 4,173

Expenditures by library $ 1,255

Expenditures other than by library $ 6,270

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School Northwest Bible College

City Minot Zip Code 58701

Library Director Clyde Root

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	17551	NA	NA				
(+) Added during year	1734						
(-) Withdrawn during year							
At end of year	19285						
New titles added during year	1734						

PERIODICALS

Number of titles currently received 56

Number of bound volumes in library NA

Number of unbound volumes in library NA

Number of microreproductions of volumes in library

fiche _____

film _____

opaque _____

RESOURCES - AUDIO-VISUAL

VOLUMES	Phonorecords				
	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year		50	50		
(+) Added during year					
(-) Withdrawn during year					
At end of year					
New titles added during year					

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year						
(+) Added during year						
(-) Withdrawn during year						
At end of year						
New titles added during year						

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (x) no If so, in what year was it so designated?____

State government? ( ) yes (x) no If so, in what year was it so designated?____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	3320	Microcards		Tape cassettes	300
Pamphlets		Microfiche		Tape cartridges	
Documents		Discs	200	Filmstrips	
Periodicals	200	Films		Video tape	
Microfilm		Slides			

In-library use of resources - Give estimates

Books	7000	Microcards		Tape cassettes	600
Pamphlets		Microfiche		Tape cartridges	
Documents		Discs		Filmstrips	
Periodicals	2000	Films		Video tape	
Microfilm		Slides			

Interlibrary loans -

	Books	Periodicals
From your library		
To your library	6	5

How many of the above loans were to or from out-of-state libraries? Books____ Periodicals____

How many photocopies were made in your library in lieu of loans?____

PHYSICAL FACILITIES

How many square feet does the library contain? ____

What is the number of books or volumes which can be accomodated on shelves? 25,000

How many seats for readers does the library have? 30

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8-12;1-5;6-10	12	8-12;1-5	8
Tuesday	8-12;1-5;6-10	12	8-12;1-5	8
Wednesday	8-12;1-5;6-10	12	8-12;1-5	8
Thursday	8-12;1-5;6-10	12	8-12;1-5	8
Friday	8-12;1-5	8	8-12;1-5	8
Saturday	10-12;1-4	6		
Sunday				
TOTAL		62		40

FINANCE - INCOME

From State $
From Federal
From Private 16,800
TOTAL $ 16,800

FINANCE - EXPENSE

Personnel (include fringe) $ 9,800

Materials
Books 6,000
Periodicals 500
Audio-visual 100
Microforms
TOTAL ..... $ 6,600

Binding & Re-binding $
Data Processing
Equipment 300
Other costs 100
TOTAL ..... $ 400

GRAND TOTAL ..... $ 16,800

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	1	$ 8,000
Professional staff other than librarians	½	1,800
Clerical and other staff on library budget		
TOTAL		$ 9,800

Staff serving on an hourly basis

Number of hours NA
Expenditures $

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 160 per wk.
Expenditures by library $ 132 per wk.
Expenditures other than by library $ 132 per wk.

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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NORTH DAKOTA
STATE LIBRARY

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School _____

City _____ Zip Code _____

Library Director _____

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	,	,	,		-0-	-0-	-0-
(+) Added during year	,	,			-0-	-0-	-0-
(-) Withdrawn during year					-0-	-0-	-0-
At end of year	,	,	,		-0-	-0-	-0-
New titles added during year	,	,			-0-	-0-	-0-

PERIODICALS

Number of titles currently received _____

Number of bound volumes in library _____

Number of unbound volumes in library _____

Number of microreproductions of volumes in library

fiche -0-

film _____

opaque -0-

RESOURCES - AUDIO-VISUAL

VOLUMES	Tape Cassettes	Phonorecords: 8-track Tape Cartridges	Phonorecords: Tape Reels	Phonorecords: Discs	Video Tapes
At beginning of year		-0-		295	-0-
(+) Added during year		-0-	-0-	20	-0-
(-) Withdrawn during year		-0-	-0-	12	-0-
At end of year		-0-		303	-0-
New titles added during year	8	-0-	-0-	20	-0-

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year					-0-	
(+) Added during year					-0-	
(-) Withdrawn during year						-0-
At end of year					-0-	
New titles added during year					-0-	

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes ( ) no If so, in what year was it so designated? 1913

State government? ( ) yes ( ) no If so, in what year was it so designated? ____

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books		Microcards		Tape cassettes	
Pamphlets		Microfiche		Tape cartridges	-0-
Documents	5	Discs		Filmstrips	
Periodicals		Films	2	Video tape	-0-
Microfilm	-0-	Slides			

In-library use of resources - Give estimates

Books		Microcards		Tape cassettes	
Pamphlets		Microfiche		Tape cartridges	
Documents		Discs		Filmstrips	
Periodicals		Films	-0-	Video tape	-0-
Microfilm		Slides			

Interlibrary loans -

	Books	Periodicals
From your library		
To your library		

How many of the above loans were to or from out-of-state libraries? Books ____ Periodicals ____

How many photocopies were made in your library in lieu of loans? ____

PHYSICAL FACILITIES

How many square feet does the library contain? ____

What is the number of books or volumes which can be accomodated on shelves? 10,000

How many seats for readers does the library have? ____

51

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total	
Monday	[illegible]	13	7:20A.-5:00; 6:30-9:00 P.		12 1/6
Tuesday	"	13	"		12 1/6
Wednesday	"	13	"		12 1/6
Thursday	"	13	"		12 1/6
Friday	[illegible]	9	7:20A.-4:00P.		8 2/3
Saturday	--		--		
Sunday	3:00P.-9:00P.	6	--		
TOTAL		67			57 1/3

FINANCE - INCOME

From State	$ 82,881
From Federal	4,922
From Private	2,484
TOTAL	$ 95,343

FINANCE - EXPENSE

Personnel (include fringe)		$ 60,215
Materials		
Books	19,542	
Periodicals	4,916	
Audio-visual)	3,646	
Microforms))		
TOTAL		$ 28,142
Binding & Re-binding	$	
Data Processing		
Equipment	3,330	
Other costs	3,646	
TOTAL		$ 6,976
GRAND TOTAL		$ 95,343

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	2.00	$ 47,130
Professional staff other than librarians		-0-
Clerical and other staff on library budget	2.00	13,085
TOTAL	4.00	$ 60,215

Staff serving on an hourly basis

Number of hours 1,561 3/4

Expenditures $ 2,531.00

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 4403

Expenditures by library $ 1426.27

Expenditures other than by library $ [illegible] 52

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

Please complete the following form and return by August 31, 1974 to:
NORTH DAKOTA STATE LIBRARY - Highway 83 N., Bismarck, ND 58501

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STATE LIBRARY

ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School NORTH DAKOTA STATE SCHOOL OF SCIENCE

City Wahpeton, North Dakota Zip Code 58075

Library Director Jerald K. Stewart

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	32,752		8,929	8,625	--	--	--
(+) Added during year	3,933		1,009	370	--	--	--
(-) Withdrawn during year	798		--	--	--	--	--
At end of year	35,887		9,938	8,995	--	--	--
New titles added during year	3,561		980	358	--	--	--

PERIODICALS

Number of titles currently received 673

Number of bound volumes in library 2,368

Number of unbound volumes in library 8,413

Number of microreproductions of volumes in library

fiche --

film 1,267

opaque --

RESOURCES - AUDIO-VISUAL

VOLUMES	Phonorecords				
	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	860	--	--	782	200
(+) Added during year	71	--	--	25	60
(-) Withdrawn during year	0	--	--	0	0
At end of year	931	--	--	807	260
New titles added during year	68	--	--	19	60

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	1,558	488	178	57	20	83
(+) Added during year	200	50	28	8	10	22
(-) Withdrawn during year	0	0	0	0	0	0
At end of year	1,758	538	306	65	30	105
New titles added during year	78	40	28	8	10	22

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (X) no If so, in what year was it so designated? ___

State government? ( ) yes (X) no If so, in what year was it so designated? ___

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	14,682	Microcards	N/A	Tape cassettes	3,864
Pamphlets	896	Microfiche	61	Tape cartridges	N/A
Documents	N/A	Discs	183	Filmstrips	303
Periodicals	9,033	Films	155	Video tape	48
Microfilm	N/A	Slides	24		

In-library use of resources - Give estimates

Books	17,000	Microcards		Tape cassettes	
Pamphlets	4,500	Microfiche		Tape cartridges	
Documents	N/A	Discs		Filmstrips	
Periodicals	18,000	Films		Video tape	
Microfilm		Slides			

Non-print material must be signed for and is in above count.

Interlibrary loans -

	Books	Periodicals
From your library	228 + 38 pamphlets	102
To your library	82 + 4 "	49 + 61 Microfiche

How many of the above loans were to or from out-of-state libraries? Not kept in 73-74

Books Now being kept.

Periodicals ___

How many photocopies were made in your library in lieu of loans? 143

PHYSICAL FACILITIES

How many square feet does the library contain? 36,992

What is the number of books or volumes which can be accomodated on shelves? 90,000

How many seats for readers does the library have? 450

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer Hours Open	Total
Monday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Tuesday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Wednesday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Thursday	8 A.M. - 10 P.M.	14	8 A.M. - 5 P.M.	9
Friday	8 A.M. - 4:30 P.M.	8 1/2	8 A.M. - 4:30 P.M.	8 1/2
Saturday	Closed	0	Closed	0
Sunday	6 P.M. - 10 P.M.	4	Closed	0
TOTAL		68 1/2		44 1/2

FINANCE - INCOME

From State	$ 125,106.00
From Federal	11,102.00
From Private	1,407.00
TOTAL	$ 137,615.00

FINANCE - EXPENSE

Personnel (include fringe)		$ 64,520.00
Materials		
Books	41,641.00	
Periodicals	7,738.00	
Audio-visual	3,382.00	
Microforms	1,375.00	
TOTAL		$ 54,136.00
Binding & Re-binding	$ NOT AVAILABLE	
Data Processing	-0-	
Equipment	3,580.00	
Other costs	9,277.00	
TOTAL		$ 12,857.00
GRAND TOTAL		$ 131,513.00

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians	3½	$ 38,240.00
Professional staff other than librarians	1	7,629.00
Clerical and other staff on library budget	3	15,174.00
TOTAL		$ 61,043.00

Staff serving on an hourly basis

Number of hours -0-

Expenditures $ -0-

Work-study programs or other programs for which library makes partial or no payment:

Number of hours 6,842

Expenditures by library $ 3,477.00

Expenditures other than by library $ 6,102.00

NORTH DAKOTA STATE LIBRARY

Bismarck, North Dakota

58501

RICHARD J. WOLFERT
State Librarian

PHONE 224-2490

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ANNUAL STATISTICAL REPORT

Academic Libraries

July 1, 1973 - June 30, 1974

School UNIVERSITY OF NORTH DAKOTA - WILLISTON CENTER

City WILLISTON Zip Code 58801

Library Director Juanita Shemorry

RESOURCES - PRINTED

VOLUMES	Books	Documents	Pamphlets	Micro-reproductions of Books, Documents & Pamphlets			
				Fiche	Film	Opaque	Ultra-fiche
At beginning of year	15,518	N.A.	860	-0-	71	N.A.	N.A.
(+) Added during year	389	N.A.	18	-2-	18	N.A.	N.A.
(-) Withdrawn during year	28	N.A.	-0-	-0-	-0-	N.A.	N.A.
At end of year	15,879	N.A.	878	-2-	89	N.A.	N.A.
New titles added during year	389	N.A.	18	2	18	N.A.	N.A.

PERIODICALS

Number of titles currently received 178

Number of bound volumes in library 1302

Number of unbound volumes in library 550

Number of microreproductions of volumes in library

fiche N.A.

film 625

opaque N.A.

RESOURCES - AUDIO-VISUAL

VOLUMES	Phonorecords				
	Tape Cassettes	8-track Tape Cartridges	Tape Reels	Discs	Video Tapes
At beginning of year	90	N.A.	-0-	316	N.A.
(+) Added during year	60	N.A.	15	158	N.A.
(-) Withdrawn during year	-0-	N.A.	-0-	-0-	N.A.
At end of year	150	N.A.	15	474	N.A.
New titles added during year	60	N.A.	15	158	N.A.

RESOURCES - AUDIO VISUAL (cont.)

VOLUMES	Slides	Filmstrips Sound	Filmstrips Silent	Films 16 mm	Films 8 mm	Film Loops
At beginning of year	-0-	N.A.	71	N.A.	N.A.	N.A.
(+) Added during year	160	N.A.	116	N.A.	N.A.	N.A.
(-) Withdrawn during year	-0-	N.A.	-0-	N.A.	N.A.	N.A.
At end of year	160	N.A.	187	N.A.	N.A.	N.A.
New titles added during year	160	N.A.	116	N.A.	N.A.	N.A.

GOVERNMENT DOCUMENTS

Is the library a documents depository?

Federal government? ( ) yes (X) no If so, in what year was it so designated? N.A.

State government? ( ) yes (X) no If so, in what year was it so designated? N.A.

UTILIZATION OF RESOURCES

Loans of materials - Number of items loaned

Books	2,332	Microcards	N.A.	Tape cassettes	126
Pamphlets	348	Microfiche	Not Recorded	Tape cartridges	N.A.
Documents	N.A.	Discs	489	Filmstrips	245
Periodicals	904	Films	N.A.	Video tape	N.A.
Microfilm	N.A.	Slides	Not Recorded		

In-library use of resources - Give estimates Individual Records Not Kept

Books		Microcards	N.A.	Tape cassettes	
Pamphlets		Microfiche	N.A.	Tape cartridges	
Documents	N.A.	Discs		Filmstrips	
Periodicals	.	Films		Video tape	N.A.
Microfilm		Slides		TOTAL:	7,309

Interlibrary loans - Individual Records Not Kept

	Books	Periodicals	
From your library			TOTAL: 124
To your library			TOTAL: 426

How many of the above loans were to or from out-of-state libraries? Books Not Recorded Periodicals

How many photocopies were made in your library in lieu of loans? 87

PHYSICAL FACILITIES

How many square feet does the library contain? 4187

What is the number of books or volumes which can be accomodated on shelves? 15,000

How many seats for readers does the library have? 95

LIST THE HOURS EACH DAY THAT YOUR LIBRARY IS OPEN (Example: Monday 8-5; 7-10 p.m.)

	Winter Hours Open	Total	Summer (May and August) Hours Open	Total
Monday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Tuesday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Wednesday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Thursday	8 a.m.-9 p.m.	13	8 a.m.-9 p.m.	13
Friday	8 a.m.-5 p.m.	9	8 a.m.-5 p.m.	9
Saturday	-0-		-0-	
Sunday	-0-		-0-	
TOTAL		61		61

FINANCE - INCOME

From ~~State~~ $ 12,400 From Local District
From Federal ~~5,000~~ From Title II A Grant
From Private N.A.
TOTAL $ 17,400

FINANCE - EXPENSE

Personnel (include fringe) $ 12,824

Materials
Books 6,165.
Periodicals ~~1,302.92~~
Audio-visual 873.06
Microforms 144.18
TOTAL ..... $ 8765.16

Binding & Re-binding $ -0-
Data Processing -0-
Equipment 500.00
Other costs -0-
TOTAL ..... $ 500.00

GRAND TOTAL ..... $ ~~9265.16~~ $22,089.16

STAFF

Full-time equivalents (FTE) of regular library staff positions		Salary Expenditures
Librarians		$ -0-
Professional staff other than librarians		-0-
Clerical and other staff on library budget	2	6,450.
TOTAL		$ 6,450

Staff serving on an hourly basis
Number of hours N.A.
Expenditures $ N.A.

Work-study programs or other programs for which library makes partial or no payment:
Number of hours 1672
Expenditures by library $ 711.10
Expenditures other than by library $ 2,133.30